

14th Uttarakhand State Science and Technology Congress
27-29 February, 2020

SPECIFICATIONS OF WORK

Sr. No.	Description of Work	Size/ Units
1	MAIN PANDAL	
a)	Pillarless Aluminium Hanger with Fire Retardent and Water proof Tirpals 30 Ft high from center and 15 Ft from the sides (60 Ft Wide x 150 Ft Length)	9000 Sq. Ft.
b)	Pillarless Aluminium Hanger with Fire Retardent and Water proof Tirpals 30 Ft high from the center and 15Ft from the sides for Food Area	10500 Sq. Ft.
2	TENTAGE	
a)	STAGE – 24 Ft x 32 Ft x 4.5 Ft with Stair as required with carpeting	768 sq.ft.
b)	Entry Gate 12Ft x 15 Ft	03 nos
c)	Green Rooms with Ceiling and Covered from all sides with 20 chairs and table each separately for male and female-15Ft x 30 Ft	02 nos
d)	Table with white/ Coloured frill and table top	80 nos
e)	Dunlop sofa's (with arms and cushions)	50 nos
f)	Carpeting Green/ Red (Main function area, green rooms and dining area) with old layer of carpet underneath	24300 sq.ft.
g)	Glass top center tables	10 nos
h)	Round table with covers (different colour apron on everyday)	20 nos
i)	Dunlop chairs with covers and bow (bows to match the apron colour in the dining area)	850 nos
j)	Labour and Cartage	01 Job
k)	Stall with tables	05 nos
3	GENERATORS & DISESEL	
a)	Sound proof generators 82 KVA with cabling & operator	03 nos
b)	Diesel for average running time to be 8 to 10 hours	
4	CLASSROOM ROOMSETUP	
a)	P.A. system with cordless and collar mikes	11 nos
b)	42"plasma/ projector plus screen	11 nos
c)	Operators for all the above	
5	SOUND & LIGHT IN THE MAIN PANDAL	
a)	Truss with line array- 40Ft x 15Ft	1 Job
b)	Bass JBL (Dual)	02 nos
c)	Podium Mike	06 nos
d)	Cordless Mikes	03 nos
e)	Top JBL	06 nos
f)	Parkens	20 nos
g)	Smoke Machines/ Shot Machine	02 nos
h)	Led	20 nos
i)	Other mikes as required	06 nos
j)	Led Wall- 10 ft x 20 ft	01 no

k)	32 channel mixer console	02 nos
l)	Monitor LA	06 nos
m)	Moving head sharpie	08 nos
n)	Follow spot light	02 nos
o)	Plasma 42"- For Stage	01 no
p)	AV Screen Panel Masking 15Ft x 12 Ft	02 nos
6	LIGHTING	
a)	Halogens	01 Job
b)	Metal lights	
c)	Par lights	
d)	LED lights	
7	FLOWER DECORATION	
a)	Fresh Flower arrangement on the state	01 Job
b)	Fresh Flower bouquets	50 nos
c)	Fresh Flower arrangements on the centre tables and the round tables	30 nos

Sr. No.	Description of Work	No of Persons (approx)
8	CATERING	
a)	27 th February, 2020 – Breakfast, Lunch and Dinner (Veg and Non-Veg) + Hi-Tea + Tea	1200
b)	28 th February, 2020 – Breakfast, Lunch and Dinner (Veg and Non-Veg) + Tea + Tea	1000
c)	29 th February, 2020 – Breakfast and Lunch	800

Sr. No.	Description of Work	No of Vehicle (approx)
9	VEHICLE Requirement (Car)	
a)	26 th – 29 th February, 2020	45 (AC and Non-AC)
10	VEHICLE Requirement - BUS	
a)	27 th – 29 th February, 2020	04

Sr. No.	Description of Work	No of persons (approx)
11	HOTEL (Accommodation) – For Participants (Double Sharing)	
a)	26 th February, 2020	200
b)	27 th February, 2020	250
c)	28 th February, 2020	150
12	HOTEL (Accommodation) – For Experts (Single Occupancy)	
a)	26 th February, 2020	10
b)	27 th February, 2020	25
c)	28 th February, 2020	20
d)	29 th February, 2020	10

Sr. No.	Description of Work	Qty
13	PRINTING/ PUBLICATION	
a)	Abstract Book – 14 th USSTC 2020 Size: 6.875" x 10.5" pages 450, 80 GSM TA paper, Multicolour Printing, Hard Bound with Jacket, Matt Lamination	700 no
b)	Certificates 300 GSM Art Paper, Multicolour Printing	1000 no
c)	Certificate Folder 300 GSM Imported Texture Paper, Multicolour Printing	65 no
d)	Excellence Award Broucher 300 GSM Imported Texture Paper, Multicolour Printing	100 no
e)	Invitation Cards – Breakfast, Lunch and Dinner Size: 8.62" x 7.75" 170 GSM Art Paper for Envelop, 300 GSM Art Paper for Leaf and Folder, Multicolour Printing	5000 no
f)	Non Lit Printed Flex – 16'x12' (01 no) Backdrop Complete	192 Feet
g)	Non Lit Printed Flex – 20'x10' (04 no) Hoarding Flex Change For 03 days	800 Feet
h)	Non Lit Printed Flex – 6'x4' (08 no) Banner	192 Feet
i)	Non Lit Printed Flex – 4'x10' (01 no) Welcome Arrow with Frame	40 Feet
j)	Non Lit Printed Flex – 12'x10' (01 no) CM Welcome with Frame	120 Feet
k)	Non Lit Printed Flex – 3'x4' (30 no) Kiosk with Frame	360 Feet
l)	Non Lit Printed Flex – 6'x3' (20 no) Banner different Name 6'x3' (04 no) Banner only table	432 Feet
m)	Non Lit Printed Flex – 2'x4' (03 no) Podium print only flex	24 Feet
n)	Non Lit Printed Flex – 15'x4' (04 no) Gate sides left and right panels	240 Feet
o)	Non Lit Printed Flex – 20'x4' (02 no) Gate top front/back	160 Feet
p)	Non Lit Printed Flex – 2'x2' (02 no) Gate side panels	08 Feet
14	STATIONARY	
a)	Conference Kit Bag	1000 no
b)	Conference Name Tag Printed with Dori (Participants)	500 no
c)	Conference Name Tag Printed with Dori (VVIP/VIP/Expert/Staff etc)	500 no
d)	Conference Printed Pen	1000 no
e)	Conference Spiral Note Pad Printed (50 Pages) Multicolour	1000 no
f)	Pointer Cell LR03	20 no
g)	Cartridge 88A	10 no
h)	CD Marker	40 no

i)	Sticker Sheets (A-4)	3 pkt
j)	Table Bell	15 no
k)	Binder Clip 51 mm	30 no
l)	Pen Drive 8 GB	10 no
m)	Pen Drive 16 GB	05 no
n)	Conference Name Plate	50 no
15	MEMENTO	
a)	Wooden Memento with UCOST logo engraved with wooden base complete	03 no
b)	Medal for Young Scientist Award with wooden box complete	60 no
c)	Wooden memento size 15" height with logo engraved	01 no
d)	Memento 12" x 10" with logo engraved	60 no