

REGIONAL SCIENCE CENTER (RSC) DEHRADUN
UTTARAKHAND STATE COUNCIL FOR SCIENCE AND TECHNOLOGY (UCOST)
Vigyan Dham, Post-Jhajra (Suddhowala), Dehradun-248015

**NOTICE INVITING TENDER (NIT) FOR RENDERING SERVICES FOR OPERATING CAFETERIA ON LEAVE
AND LICENCE BASIS IN REGIONAL SCIENCE CENTER, DEHRADUN**

Sealed tenders are invited from reputed caterers, restaurants, hotels, canteen operators and similar agencies having proven experience in preparation and capability in serving quality food and operating cafeteria situated inside the premises of the Regional Science Center, Vigyan Dham, Post-Jhajra (Suddhowala), Dehradun-248015 on leave and license basis.

INSTRUCTIONS FOR FILLING THE TENDER

01. The instructions and specifications given herein in the tender document will be strictly binding on the tenderers and deviating, if any, make the tender or tenders liable to be considered invalid. Tender incorporating additional condition by the tenderer is liable for rejection.
02. The tenders are to be submitted in sealed covers clearly superscribing '**Tender for rendering services for operating Cafeteria in RSCD**'. The Notice Inviting Tender (NIT) will be issued from the office of Uttarakhand State Council for Science & Technology (UCOST), Vigyan Dham, Post-Jhajra (Suddhowala), Dehradun-248015 between 11 AM to 4 PM on any working day up to **25.04.2023** or may be downloaded from website www.ucost.in. The completely filled-in sealed tender may be submitted **through registered post** up to **3:00 PM** on **28.04.2023** along with Earnest Money of **Rs 10,000/- (Rs Rupees ten thousand only)** in the form of Demand Draft in favour of "**Regional Science Center Dehradun**" payable at **Dehradun**. The tenders will be opened at **3:30 PM on 28.04.2023**. The earnest money thus received will be refunded to unsuccessful tenderers. However, this money shall not carry any interest. The earnest money is liable to be forfeited if the successful tenderer fails to initiate the operation of the service awarded to them.
03. The tenderer shall fill up the **OFFER FORM** in addition to general terms and conditions, Proforma of Agreement and declaration alongwith Annexure-B and submit the same along with their offer in sealed envelope duly signed with official seal in all pages as token of their acceptance of the terms and conditions for their offers. **The based price of offer will start from Rs. 2,00,000.00 (Rs. Two Lakh only).**
04. Tenders which do not fulfill all or any of these conditions or are incomplete tender i.e. offer received without prescribed offer form, general terms and conditions, proforma of agreement and declaration duly signed with official seal on all pages will be rejected straightway without any reference to the tenderer.
05. Fax/e-mail and conditional offers shall not be accepted.
06. Tenderers shall submit along with the offer the following documents:
 - i) Copy of current and valid trade license/TIN No.
 - ii) Copy of valid Income Tax Clearance Certificate / PAN No.

- iii) Copy of documents in support of their working experience in catering / canteen operation.
 - iv) Service Tax Registration number.
07. The interpolations, insertions, cutting and corrections in the offer form is not permitted and shall be rejected straightway without any reference.
08. The Regional Science Center, Dehradun does not bind itself to accept the highest tender in terms of license fee and reserves the right to accept or reject any or all tenders or partially accept any of them without assigning any reason.

GENERAL TERMS AND CONDITIONS FOR SUBMISSION OF TENDER FOR RENDERING SERVICES FOR OPERATING CAFETERIA ON LEASE AND LICENSE BASIS IN REGIONAL SCIENCE CENTER, DEHRADUN

01. Tenders should have working experience in catering / canteen operation.
02. The tenderer shall declare in writing that none of their Partners, Proprietors or Directors are in any way related to National Council of Science Museums including the units under its control.
03. Successful tenderer shall be required to enter into an agreement with the Centre, governing the terms and conditions of the license on non-judicial stamp paper as per the Proforma enclosed.
04. The successful tenderers shall submit the following documents and payments within 07 (seven) days from the date of placement of the work order/Letter of Intent:
 - i) Duplicate copy of the Work Order shall be duly signed by the tenderer as a token of acceptance of the service contract.
 - ii) Original copy of this Agreement / Deed of License governing the terms and conditions of the Contract on non-judicial stamp paper of appropriate value as per the proforma enclosed.
 - iii) Security Deposit as contained in Clause 35 of the terms and conditions for rendering the services for operating the Cafeteria.
 - iv) Payment of 50% of the total annual license fee in the form of a Bank Draft in Favour of **'Regional Science Center Dehradun'** and payable at **Dehradun** as contained in Clause 32.
05. Before submitting the tender, the tenderer must assess the mandatory commitment, quantum and nature of services involved in providing the cafeteria operation at the Centre after physical inspection of the premises.
06. The Cafeteria shall be kept open for 340 days of the year (Except National Holiday, Holi & Diwali festival) from 10:00 AM to 5:00 PM but the cafeteria services should be extended beyond these hours as per requirement in public exigencies and in case of touring officials/guests or any evening program of RSC Dehradun.

TERMS AND CONDITIONS FOR RENDERING SERVICES FOR OPERATING CAFETERIA ON LEAVE AND LICENSE BASIS IN REGIONAL SCIENCE CENTER, DEHRADUN

01. Serving food items including snacks and fast food, soft drinks, ice cream, tea, coffee through specified areas to the visitors and staff members.
02. The term 'Centre' wherever mentioned in the Notice Inviting Tender (NIT) shall mean the authorities of Regional Science Center, Dehradun. The term 'Licensee' wherever mentioned in the NIT shall mean the individual / organization selected for award of this license on leave and license basis.
03. The Centre will permit the licensee to use "**Cafeteria**" in the Regional Science Center, Dehradun. The Licensee will also be permitted to use a **Temporary Kiosk** to be erected by the Licensee at his cost in the Science Park area of this Centre. The location, size, layout and design of the Kiosk shall be got approved by the Centre. This Kiosk shall be used only for vending dry snacks and cold beverages and packed food items.
04. Mandatory tea and snacks (like samosa/bread pakoda etc.) should be served to the staff members at their working areas twice a day i.e. once in morning and once in evening.
05. The snacks/dinner etc. should also be provided to officials of the Centre working beyond office hours on account of exigencies of works. However, the intimation regarding timing and quantity will be informed to the licensee two hours in advance.
06. The licensee shall pay in advance to the Centre annually for such use and facilities provided for more fully described in the Schedule of Agreement and also pay for the electricity and water charges as per actual consumption. For this purpose, separate energy meter and water meter will be provided by the Centre. The water and electricity that will be supplied to the licensee from the Centre's source for which the Centre shall take reasonable care to maintain adequate supply but shall not be liable for any damage or loss which may be caused by any deficiency in water or electric supply and the licensee will not be liable to any remission or compensation for such damage. The supply of electricity and water by the Centre is subject to availability of normal supply from respective sources to the Centre.
07. The licensee shall pay the water and electricity charges as per actual consumption within 15 days from the date of raising the bills, failing which, penal interest may be imposed.
08. The licensee will not use the said space and facilities provided specifically for the purpose of rendering service for running cafeteria on Leave and License basis in the Centre for any purpose other than the purpose specifically agreed upon. The license shall not violate this contract either in part or in whole by any means whatsoever.
09. The license will be valid initially for 1 year from the date of commencement of operation of Cafeteria subject to satisfactory operation as per the agreed terms and conditions. It may be renewed on year to year basis for a maximum period of 3 years subject to satisfactory compliance of the Terms of the Agreement by the Licensee subject to further condition that the license fee shall be increased @ 10% every year in the event of the license being renewed at the sole **discretion** of the licensor and extension/ renewal of the agreement before expiry of the contract.

10. This agreement is liable to be cancelled at any time if the Licensee fails to abide by the agreed terms and conditions.
11. The Centre will not provide any refrigerator, cooking gas, hot case or any other equipment for use by the licensee.
12. The licensee shall install necessary equipment's and provide utensils crockery, cutlery and LPG connections for smooth running and service of the Cafeteria. Coal, wood or other smoke generating fuels will not be allowed to be used in the Cafeteria, kitchen or within the premises of the Centre.
13. The foodstuff to be prepared by the licensee shall be made under good hygienic conditions and the standard of hygiene must be strictly maintained. This would be inspected and ascertained by a Committee whose directions would be binding on the licensee. The food, sweets and other articles shall be fresh, wholesome and of good quality. Licensee shall abide by the Municipal Laws relating to sale of food etc.
14. The licensee shall be fully responsible in keeping the Cafeteria area free from insects, mosquito and house-fly, dust and dirt. The premises of the Cafeteria shall be inspected by the authorities periodically and if the premises is found dirty and sanitary condition are unsatisfactory, the contract is liable to be terminated.
15. In order to facilitate the Centre to make proper alternate arrangements for running this public facility, the Licensee must give at least six weeks notice in case they do not wish to continue the contract after expiry of the awarded contract tenure. In case the said notice is not given, then the licensee is liable to continue service beyond the awarded contract tenure for such period remaining short of the required notice and pay proportionate license fee to this Centre for such period.
16. The price of the foodstuff prepared in the Cafeteria for the staff will be as given in **Annexure-A** and regarding the prices for visitors, a formal approval need to be obtained from the authorities of the Centre before they are put up for sale. The approved item-wise rates shall be exhibited near the sale counter in English and Hindi for the benefit of consumers. The Licensee shall sell Tea, Coffee, Soft Drinks and food items to staff members of Centre and NCSM officials at a rate given in the Annexure. Once fixed and approved by the authorities, the rates of the foodstuff will not be allowed to be enhanced without prior permission of the Centre. The licensee needs to quote their rate after considering their commitments without compromising on quality or quantity of foods.
17. For the satisfaction of the optimum number of visitors, it is preferred that the services may be available to them at the reasonable prices prevailing in the market.
18. The establishment of the licensee shall be separate from the establishment of the Centre for all purposes and in all respects and in no case any kind of liability of the Licensee will be borne or shared by the Centre. The licensee shall be responsible for indemnifying the licensor for any such past, present or future liabilities.
19. The licensee shall not erect or install any temporary structure or fixture inside the Cafeteria premises or outside it without written approval of the Centre.

20. The licensee or any of his/her sales person shall not sell/consume pan, pan masala, tobacco or any alcoholic drinks or drugs or any such products banned for sale within the premises of the Centre.
21. In respect of all persons engaged for rendering the services directly or indirectly by the licensee or under the licensee, the licensee shall be considered as their employer and the licensee shall also be considered as principal employer as per Contract Labour Regulation Act. The successful tenderer shall pay not less than fair wages as prevalent in the Municipal area of Dehradun and shall abide by all and every kind of legislation that are incidental to and concerned with such deployment of persons for the time being for carrying out and rendering the services for preparation, sale and serving for running the Cafeteria. The Centre shall have no liability of any kind with regard to the employees of the Licensee
22. The licensee shall observe duly at all times the provision of the employment of Children Act and any other enactment made in this regard.
23. The licensee shall ensure that all statutory wages and allied benefits like P.F. Bonus, ESIC etc., as are prescribed by the Government from time to time, are paid to their staff deployed for the purpose of this contract. The licensee shall remain liable to the authorities concerned for compliance of the respective existing rules and regulations of the Govt. for this purpose and shall also remain liable for any contravention thereof. The Licensee shall have to abide by the minimum wage legislations and must pay minimum wage as per law to their staff deployed at any time by them in the campus of the Museums/Centre for the purpose of this contract.
24. The Licensee shall pay wages to the personnel deployed by them by the 7th of every month in the presence of an authorized officer of the Museum/Centre who shall record a certificate to that effect in the **acquaintance roll, a copy of which will have to be submitted by the Licensee to the Centre.**
25. The Licensee shall obtain necessary License etc., as required under the Contract Labour (Regulation & Abolition) Act, 1970 or any other act as may be applicable.
26. The licensee, for the purpose of fulfilling his obligations may deploy persons as their own employees as servers, cooks, etc. who must be medically fit with no contagious diseases, wear neat and clean cloth and shall have good character and fit for work in a museum cafeteria where high quality public service is expected. For such engagements, the licensee shall submit the names and credentials of his employees duly certified by the local police to the Centre for approval for the sake of security of the Centre. The Centre reserves the right for approval or rejection of any such engagements. Replacement of employees of the licensee shall be done by following similar formalities by the licensee. Any employee of the licensee if recommended for removal for valid reasons of lack of integrity, indecency, misconduct, etc. by the Centre shall be binding on the licensee for immediate compliance and replacement to be made by the licensee.
27. The existing security personnel of Centre shall remain vigilant round the clock in the campus yet the Licensee has to make proper arrangement for protecting his items from theft/pilferage etc.

28. The licensee is liable to pay compensation for any damage to the Centre properties if caused by him or his staff. The extent of such compensation shall be determined by the authority of the Centre and shall be binding on the Licensee.
29. The licensee shall provide and maintain a service of tea, breakfast, working lunch and dinner for touring officers, council members and other VIPs according to a presentable menu and at a rate applicable to the staff of the Centre as mentioned in **Annexure-A**.
30. The licensee including all persons deployed or engaged by the licensee in any manner shall abide by the security arrangements of the Centre and shall be liable for search, frisking, scrutiny physically or otherwise, by the security men of the Centre. The licensee and all such persons and his staff shall not reside inside the campus except in special cases emerging out of exigency when the Centre authority specifically instructs in writing such staff members to do so temporarily.
31. The licensee shall provide working Lunch/Dinner/Tea/Coffee services for participants in programmes organized by the Centre or in collaboration of the Centre at a rate to be fixed in advance with the approval of the Centre authorities. However, for programmes other than mentioned above, the licensee shall have the freedom to charge rates as found suitable by him.
32. The licensee shall have to execute an Agreement/Deed of License within 15 days from the date of issue of award order giving acceptance of his tender and pay to the Centre **50%** of the offered Annual License Fee in the form of a bank draft favouring **“Regional Science Center”** payable at **Dehradun** within 15 days from the date of such order and the balance amount shall be paid to the Centre within a month from the date of execution of this agreement.
33. The charge for electricity, water and supporting facilities shall be paid by the licensee to the Centre on monthly basis starting from one month after the execution of this agreement as per conditions laid down in previous clauses.
34. The licensee shall provide reasonably decent liveries to the Cafeteria servants.
35. The licensee shall have to deposit to the Centre an additional sum equivalent to 10% of the Annual License fee for the entire period of the tender as “Security Deposit” for the due and complete performance of the provision of the terms, conditions and agreement. This deposit shall be made in the form of bank draft favouring **“Regional Science Center Dehradun”** payable at **Dehradun** and no interest will be paid on the deposit for the period the licensor retains it. This deposit is refundable subject to adjustments at the time of normal expiry of the term of the Contract.
36. The licensee shall comply with all and every requirements of the various local municipal and other statutory authorities for rendering services for running the Cafeteria.
37. The licensee is not permitted to assign or in anyway transfer the right under this license to any other person or Licensee.
38. Provided nevertheless that this agreement may be terminated by either party giving to the other not less than 3 calendar month’s notice in writing on their behalf without assigning any reason, therefore, for which no damage or compensation shall be claimed by either party.

39. The licensee on completion of the specified term of license/contract or on termination of the license/contract shall peacefully vacate the premises of the Centre and remove all their persons and materials from the Centre within three days after setting all dues.
40. On violation of any of the terms and conditions of the Agreement/Deed of License by the licensee may at his discretion terminate the agreement at any time after 15 days clear notice and for such termination of agreement, the licensee will not be entitled to any remission, compensation or damage. The Centre shall have the full liberty to call for absolute tidiness, cleanliness of the maintenance of the equipments, furniture, fixtures as agreed upon and also to demand neat and clean liveries for those who will be deployed by the licensee for the services as servers, cooks etc., and to request the licensee to replace or change such person or persons within 48 hours time, if so needed.
41. The licensee shall obtain specific written prior permission of the Centre for any display in the nature of sign boards, display of rate list and like, which shall commensurate with overall display of the Centre. The specific spaces of the Centre where such display shall be made also require specific written permission of the Centre.
42. The licensee shall not exhibit/display in the Centre any printed or written notice or advertisement of any kind whatsoever without the previous written approval of the Centre except that of any notice concerning the Cafeteria.
43. The licensee shall be required to serve Tea/snacks/food etc. to the guests and other senior touring officers of NCSM/DST/DBT visiting Dehradun.
44. In case of any dispute arising out of this contract between the Centre and the Agency, the matter shall be referred to the sole arbitration of a person to be appointed by the Director General, UCOST on receipt of an official request with details of the dispute from either the Centre or the licensee. The award of arbitrator so appointed shall be final, conclusive and binding on all parties to the contract. The submission shall be deemed to be submission to arbitration under the Arbitration and Conciliation Act 1996 or any statutory modifications or reenactment thereof and of the rules made there under for the time being in force. Dispute if any, will be under the jurisdiction of Dehradun Court, Uttarakhand.

Key Points

45. Absolute clean and hygienic ambience to be maintained in the cafeteria premises (including kitchen and service area).
46. The persons engaged by the canteen must be in clean uniform for service.
47. The quality and quantities of food items must be maintained throughout the contract tenure.
48. Unbroken, neat and clean crockeries /cutleries must be provided by the contractor.
49. Rates to be quoted should be based on the mandatory commitments regarding food prices for staff of this Centre.
50. They should engage sufficient manpower to provide proper and prompt service both within the cafeteria as well as serving in the office.

REGIONAL SCIENCE CENTER (RSC) DEHRADUN
UTTARAKHAND STATE COUNCIL FOR SCIENCE AND TECHNOLOGY (UCOST)
Vigyan Dham, Post-Jhajra (Suddhowala), Dehradun-248007

PROFORMA FOR AGREEMENT

This Agreement/Deed of License is made onday of, Two thousand Nineteen between **REGIONAL SCIENCE CENTRE (RSC), Vigyan Dham, Post- Jhajra, Dehradun- 248015** [under **Uttarakhand State Council for Science & Technology (UCOST)**] (hereunder referred to as “the Centre” which expression, unless repugnant to the context, mean and include its successors, administrators and assigns) ON ONE PART

AND

M/s having its registered office at (hereinafter referred to as “the Licensee” which expression, unless repugnant to the context, mean and include its successors, administrators, legal representatives and assigns) ON THE OTHER PART.

AND WHEREAS the licensee has offered and applied for grant of license for operating the cafeteria of Licensor at RSC Dehradun on Leave and License basis and to do the acts and things specified in the first schedule hereto over the space for which the Centre is the owner and occupier as described in the second schedule as per the terms and conditions set out the Notice Inviting Tender as well as the conditions agreed to hereinafter in this Agreement/Deed of License.

AND WHEREAS the Centre hereby licenses and authorities the licensee during short and specific tenure of continuance of this license to run the cafeteria on the specified space provided for on the specific terms and conditions stated hereinafter this Agreement/Deed of License.

NOW IT IS HEREBY AGREED AND DECLARED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. In consideration of the payments to be made by the licensee to the Centre subject to all the terms and conditions specifically stated in the terms and conditions of Notice Inviting Tender which both the parties agreed to as the agreed terms and conditions forming a part of this Agreement/Deed of License.
2. The licensee shall pay to the Centre such sum as shall become payable at the time and in the manner specified in the said terms and conditions.
3. The service is the essence of this agreement and the successful tenderer/licensee shall proceed with the quality service of preparation of foods, snacks, tea, coffee etc. sell and serving being the same of high class quality for providing the service of cafeteria to the staff members of NCSM/DST/BBT, etc and to sell the same at a concessional rate and to the visitors to the Centre at a reasonable rate for profit, subject to approval of all such rates by the Centre, under good hygiene conditions as detailed in the terms and conditions hereinabove mentioned in the Notice Inviting Tender.
4. That the licensee has to bear the electricity and water charges over and above the payment of license fee specifically mentioned in the said terms and conditions.

5. Utensils, crockery, cutleries and furniture etc. have to be maintained of a very high standard and use of any kind of cracked or broken crockery, cutleries and utensils will not be allowed on the ground of hygiene conditions.
6. The licensee shall during the continuance of this agreement/tenure of the contract be allowed to enter upon such premises of the Centre building as the authority of the Centre may authorize for purpose of rendering the services for operating the cafeteria for sell of items at an approved rates to the visitors of the Centre and the staff of the Centre during the specified working hours (of the Centre).
7. The licensee hereby agrees to obtain all licenses/permission from the appropriate authorities which he is required by law to obtain and at all times subjected to observance of the terms and conditions of such license/permission.
8. The licensee shall for the purpose of fulfilling his obligation under this covenant deploy only male servants who will be of good character, medically and physically fit, well behaved and skillful in their performance apart from the other terms and conditions specifically agreed to.
9. The licensee hereby agrees to indemnify the Centre from and against all actions, claims and penalties which may be suffered by the Centre on the part of licensee, his servants and agents on any count whatsoever in any manner.
10. The license will be valid for one year, which may be extended on an year to year basis up to a maximum period of three years at the sole discretion of the licensor, subject to satisfactory operation of the cafeteria as per the agreed terms and conditions, and the license fee shall be increased @ 10% every year in the event of the license being renewed at the sole discretion the licensor.
11. This agreement comprises of the services and all subsidiary duties and services connected therewith for rendering the services for operating the cafeteria even though the same may not be very specifically mentioned in the said terms and conditions.
12. In the event of any dispute or difference of any kind related to the interpretation and application of the provisions of the contract, the matter should be referred to the Sole Arbitration of a person to be nominated by the Director General, UCOST and the decision of the Sole Arbitrator, so appointed in this regard, shall be final and binding on both the Centre and licensee. Dispute if any, will be under the jurisdiction of Dehradun Court, Uttarakhand.

The following document shall be the part of this Agreement:

- I. Detailed Terms and Conditions of NIT and the Letter of Intent/Award.
- II. The approved list and rates of foods, snacks, tea, coffee etc. to be prepared and sold by the Licensee in Cafeteria to Staff Members of UCOST & RSC and visitors.

Signed for and on behalf of the Licensor

Signed by the Licensee
In-charge
Regional Science Centre
Vigyan Dham, Post-Jhajra, Dehradun

In presence of :

(1) _____

(2) _____

In presence of :

(1) _____

(2) _____

REGIONAL SCIENCE CENTER (RSC) DEHRADUN
UTTARAKHAND STATE COUNCIL FOR SCIENCE AND TECHNOLOGY (UCOST)
Vigyan Dham, Post-Jhajra (Suddhowala), Dehradun-248007

OFFER FORM

TENDER FOR OPERATION OF CAFETERIA REGIONAL SCIENCE CENTER, DEHRADUN

I/We have read, understood and accept all the terms and conditions applicable for operating RSC Dehradun Cafeteria as laid down by the RSC Dehradun in the relevant document.

I/We hereby offer to pay to RSC Dehradun a non-refundable License Fee of Rs..... (Rupees) per annum for operating the Cafeteria in RSC Dehradun as per the terms and conditions laid down in the agreement made for this purpose. We agree to increase the annual license fee by 10% every year, if the leave and license agreement for operating for operating the Cafeteria is renewed as per the terms and conditions stipulated in the NIT.

My/Our business particulars are as follows:

- (i) Name(s) of the Tenderer(s) :

- (ii) Permanent Postal Address (full) :
.....

- (iii) Police Station :

- (iv) Telephone No. :

 - (a) Office :
 - (b) Residence :
 - (c) Fax (if any) :
 - (d) E-mail/Web site :
 - (e) Pager/Mobile :

- (v) Name and full Address of Banker :

I/We hereby confirm that all the information stated above are true.

Date:
Place:

**Signature of the Tenderer(s)/Constituted
Attorney with official seal**

Information Sheet for making the Offer

1. No. of operating days: Approx. 315 days

Year	Total Visitors	Working Days (Approx)*
2020	24082	315
2021	37281	315
2022	41118	315

*Opens every day except Monday (weekly holiday), Holi and Diwali

2. Average visitor's statistics: **34160 per year**
3. The total number of persons to be provided food items at fixed rates is approximately 70 which include staff of UCOST, touring officials of NCSM/DST/DBT and the on-duty security and upkeep personnel.
4. The permission for the use of following facilities to be provided by the Centre:
- (a) Tables, Chairs, Fans & Light Fittings and Fixtures.
 - (b) Water Cooler
 - (c) Exhaust fans in kitchen and cafeteria
 - (d) Wash Basin with fittings
5. The party may set up **01 (One) Food Kiosk** (size & design of stall to be approved by Authority of this centre) for serving ready to eat dry snacks and Cold beverages in the Science Park area to meet the visitor's requirement.
6. Major events organized by the Centre-other than the permanent exhibitions.
- a) Science Expo.
 - b) Science Fair.
 - c) Science Seminar.
 - d) Science Drama Contest.
 - e) Quiz Contests.
 - f) Film Festivals.
 - g) Commemorative Day Celebrations.
 - h) Temporary Exhibitions.
 - i) Seminars and Conferences.
 - j) Collaborative Programs.

FIRST SCHEDULE

- (a) To prepare, sell and serve foods, snacks, tea, coffee etc. for providing the service of cafeteria to the staff and to sell the same at a concessional rate as described in THIRD SCHEDULE and to visitors to the Centre at a reasonable rates for profit under good hygienic conditions subject to details terms and conditions mentioned in this Agreement / Deed of License.
- (b) To engage and deploy such number of persons / agents for the smooth and uninterrupted service as in (a) for which the Centre shall not be liable in any manner for their deployment. In respect of all persons so engaged directly or indirectly, the licensee shall be considered as their employer and the licensee shall be considered as "Principal Employer" for the purpose. The successful tenderer shall pay not less than "fair wage" and shall abide by all kinds of legislations that are incidental to and concerned with such deployment of persons for the time being for carrying out the services as in (a).
- (c) All the above mentioned conditions in (a) and (b) are subject to detailed terms and conditions mentioned and agreed to by and between the parties.

SECOND SCHEDULE

(Description of the space and facilities to be provided by the licensor to the licensee)

A separate space in the Regional Science Center Dehradun premises covered area with kitchen facility, owned and a Visitor's facility area in the Science Park, owned and occupied by Regional Science Center Dehradun as "**Cafeteria**". The Licensee will also be permitted to use a **temporary Kiosk** to be erected by the licensee at their cost in the Science Park area of this Centre. The location, size, layout and design of the Kiosk shall be got approved by the Centre. This Kiosk shall be used only for vending dry snacks and cold beverages and packed food-items.

'ANNEXURE-A'

(Description of the rates for soft drinks and food items applicable for UCOST staff and NCSM/DST/DBT touring officials)

TEA / COFFEE		
Item		Rates (Rs.)
Coffee (Nescafe / Bru etc.)		10.00
Tea 140 ml.		6.00
Tea – special (Branded Tea Bag)		8.00
COLD DRINK / BISCUITS		
Coca Cola / Trip / Thums Up / Pepsi / Frooti etc. (300 / 350 ml.)		Max. Retail Price
Fountain Pepsi (Large / Small)		Max. Retail Price
Biscuits (Britania / Parle / Bakemans etc.)		Max. Retail Price
Sweet Lassi (200 ml.)		25.00
SNACKS		
Bread Pakora (Large Bread)	Each	10.00
Bread Roll	Each	10.00
Egg Omelets with 2 slice breads	2 Eggs	20.00
Egg (Boiled)	Each	8.00
Veg. Pakora with chutney	1 Plate (100 gms.)	20.00
Khasta Kachori (30 gms.) with Alu Subzi	Each	15.00
Samosa	80 gms. Each	15.00
Vada with Sambhar (25 gms. Each)	2 pcs.	30.00
Veg. Cutlet	50 gms.	10.00
Upma	150 gms. Each	20.00
Idli Sambar (2 pcs.)	100 gms. Each	20.00
Dosa Plain with Sambar	100 gms.	30.00
Massala Dosa	100 gms.	35.00
Chole and Bhature (2 Nos.)	100 gms.	30.00
VEGETARIAN ITEMS (Per Plate) (To be served during Lunch time of 1.00–2.00 P.M.)		
Chapati (Tawa)	Each	5.00
Curd	100 gms.	12.00
Dal Fry	150 gms.	15.00
Dal Plain	150 gms.	15.00
Dal Rajma / Kabuli Channa	150 gms.	25.00
Seasonal Vegetables	150 gms.	15.00
Muttar Paneer (30 gms.) / Shahi Paneer (40 gms.)	200 gms.	30.00
Soya Chapp Malai Kofta	200 gms.	30.00
NON VEG. ITEMS		
Chicken curry / fish curry – 2 PCS.	100 gms. each	50.00
Egg Curry	2 Eggs	25.00
Mutton Curry – 2 PCS.	200 gms.	60.00
SWEETS		
Gulab Jamun	2 Nos.	30.00
Carrot Halwa	100 gms.	35.00

FIXED THALI LUNCH	
Rice Plate (100 gms.), Dal (100 gms.), Puri-4 nos. / Chapati – 3 nos., Curd – 50 gms., Seasonal veg. – 100 gms., Salad and Pickle	45.00
FIXED THALI DINNER	
Rice Plate (100 gms.), Dal (100 gms.), Puri-4 nos. / Chapati – 3 nos., Curd – 50 gms., Seasonal veg.(other than potatoes) – 100 gms., Salad and Pickle, Gulab Jamun/Rasgulla-1	45.00
STANDARD BREAKFAST	
5 nos. Puri, Subzi (100 gms.) and Tea (100 ml.) OR 2 Slices Bread and Butter + 2 Eggs Omlette / boiled OR 2 pcs. Veg. Cutlet and bread/ stuffed Paratha with Curd / Chutney OR Cornflakes with hot milk and vegetable sandwich (2 nos.) and Tea (100 ml. with each combination)	35.00
DELUXE THALI for Meetings and Programs	
Rice Plate, Dal Makhni, Arhar Dal, Shahi/Matar Paneer, Seasonal veg. (other than potatoes), Tandoori Roti/Nan, Rayta, Salad and Pickle, Sweets/ice- cream, Soup	140.00

For food items other than those mentioned above, if the Licensee wishes to prepare and serve, the rate of staff will have to be got approved by the Centre.

**General Information of
Agencies for operation of Cafeteria on Leave & License basis at RSC Dehradun
(All information should be given in the following format with complete details)**

1. Name of the Agency :
(in block letters)
2. Permanent Postal address (full) :
.....
.....
3. Telephone Number
a) Office :
b) Residence :
c) Fax (if any) :
d) E-mail/Web site :
e) Mobile :
4. Type of agency (Proprietorship or :
Partnership/Ltd. Co./any other (relevant documents to be attached)
5. In case of Partnership full details :
of each partners are to be given
6. Total number of employees :
of the Agency
7. Experience for running cafeteria :
(business done by the Agency
.....
in last three years in food/
catering services including number
of heads served etc.
(Attach supporting documents)*
i) Mention details of catering :
business done with Govt./Semi-
Govt./Public Sector Undertaking/
Autonomous Bodies
ii) Reputed Company/Pvt. Sectors :
.....
.....
.....

***Documents should include copy of work orders and certificate regarding performance from competent authority of the Institution/organization.**

8. Current catering assignments :
(Attach copies of agreements/
Documents, name, clients, address
Contact person with telephone No.
9. Registration No. of Shop & :
Establishment
10. GST/PAN particulars (attach documentary proof) :
.....
.....
11. M.C. Dehradun Hygiene & Health :
Clearance Certificate
12. Details of trade licence for :
operating catering business issued by the concerned authority
(copy to be enclosed)
13. Name & full address of the :
Banker of the agency
14. Annual financial turn over of the :
Agency
15. Other information, if any :
.....

I/We hereby confirm that the information furnished above are true and correct to the best of my/our knowledge. I/we also declare that the decision of the RSC Dehradun, UCOST regarding shortlisting of agencies for issue of tender paper for the above work shall be final and binding on me/us.

Place:

Date:

**(Signature with address &
office seal of Applicant/Agency)**

- NB, (i) Enclosures may be used if the space is found inadequate
(ii) Documentary evidence/proof with regard to Sr.No.8 to 15 should be submitted.